

THORNTON HEATH NURSERY SCHOOL

POLICY FOLLOWING NON-COLLECTION OF CHILDREN (to be read in conjunction with the document entitled Protocol for late collection and non-collection)



In the event of a child being uncollected by the close of the Nursery at **6.00 pm**, the senior member of staff on duty will :

1. Telephone all the contact numbers available for the child
2. Telephone the 'duty' Social Worker on call for that day, there is a rota displayed in the school office and in the Head of Nursery office. Alternatively contact the Croydon 'MASH' team on 0208 726 6400 for a child living in the Croydon borough. **The borough that the child resides in must be contacted** (see attached for boroughs surrounding Croydon).
3. The senior member of staff will remain, with the Head of Nursery until either the parent/carer is located or the duty Social Worker makes alternative arrangements for the accommodation of the child, at which time the child will be passed into the care of Social Services.
4. Records will be made of all action taken and kept with the school's confidential safeguarding records.
5. The governor with responsibility for safeguarding, will monitor the school's procedures.

Child Protection and Safeguarding Contacts

Single Point Of Contact (MASH & Early Help)

childreferrals@croydon.gov.uk

childreferrals@croydon.gcsx.gov.uk

Urgent CP matters **020 8255 2888**

Professionals' consultation line **020 8726 6464**

Out of hours contact **020 8726 6400** (5pm – 9am)

If the numbers above don't work **020 8239 4307**

Lambeth

helpandprotection@lambeth.gov.uk

CP matters **020 7926 5555** (24hrs a day)

Lewisham

mashagency@lewisham.gov.uk

CP matters **020 8314 7333** (9am – 5pm)

Out of hours contact **020 8314 6000**

Merton

mash@mertongov.uk

CP Matters **020 8545 4226 / 020 8545 4227**

Out of hours contact **0208 545 4204**

LADO (Local Authority Designated Officer)

LADO@croydon.gov.uk or Steve.Hall@croydon.gov.uk

020 8255 2889 – for safeguarding concerns relating to a member of staff

Croydon Local Safeguarding Board (CLSB)

www.croydonlcsb.org.uk

London Safeguarding Children Board (LSCB)

www.londonscb.gov.uk

Don't forget to ask for the RAG rating