



## THNS Covid-19 wider opening of school

		Severity of harm				
		Very low	Low	Medium	High	Very high
Likelihood of harm	Highly Probable	Moderate	Substantial	Substantial	Severe	Severe
	Likely	Moderate	Moderate	Substantial	Substantial	Severe
	Possible	Acceptable	Moderate	Moderate	Substantial	Substantial
	Unlikely	Acceptable	Moderate	Moderate	Moderate	Moderate
	Very Unlikely	Acceptable	Acceptable	Acceptable	Moderate	Moderate

<b>Date of assessment:</b>		18 <sup>th</sup> January 2021		
<b>Who is at risk:</b>		Staff, pupils, contractors, visitors (Contractors and visitors to site to be kept to a minimum and only for essential work – see [4.6])		
<p><b>This risk assessment has been completed by the Head of Nursery in conjunction with THNS staff. It is the responsibility of each individual member of staff to adhere to this risk assessment – we all need to be vigilant so please remind others if they are NOT following the controls and mitigation that has been detailed below.</b></p> <p><b>The risk assessment is a “live” document and will be reviewed and adjusted as and when necessary.</b></p>				
Description of risk or hazard	Controls and mitigation	See risk matrix below		
		Likelihood of harm	Severity of harm	Risk rating with controls in place
<b>1. Staffing levels</b>				
1.1 Adequate staffing levels cannot be maintained for the planned number of children in school	a) All staff except those individually Risk Assessed as being particularly vulnerable to return September 1 <sup>st</sup> 2020; b) Staff encouraged to alter hours if coming by public transport to avoid rush hour. c) Normal sign in arrangements suspended. SLT will note who is on site first thing in the morning.	P	L	<b>Moderate</b>

<p>1.2 There is too much contact with others increasing risk of transmission <i>Gov guidance states "Early years settings are not required to keep children in small, consistent groups within settings- they can have normal group sizes"</i></p>	<p>a) Each "bubble" kept at a maximum of 25 children. Parents are aware that if they have previously declined a place that they are unable to "change their mind" and expect an immediate place at THNS. Risk assessment must be reviewed before <u>any</u> increase in numbers b) "Bubbles" have own indoor learning space / outdoor learning space / toilet facilities c) Each bubble will be with their assigned keyworkers. d) Staff will not cross "bubbles" to cover absent staff and as such if there are not adequate staff to safely maintain adequate staff:child ration the "bubble" will close e) Staff have designated toilets, workspaces, rest areas.</p>	P	M	<b>Moderate</b>
<p>1.3 Needs of children with specific needs/care cannot be met</p>	<p>a) Risk assessment for individual pupils undertaken if required. (pupils with medical needs, who are shielding adults in their home, those who normally have 1:1 etc.) b) These children will be contacted by HoS/SENCo and may not be able to start provision until risk of transmission reduces</p>	P	M	<b>Moderate</b>
<p>1.4 Inadequate training for new arrangements</p>	<p>a) Staff meeting designated to risk assessment, b) SLT/room leader to regularly feedback to staff c) Further guidance at <a href="https://www.gov.uk/government/publications/actions-for-early-years-and-childcare-providers-during-the-coronavirus-covid-19-outbreak">Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak - GOV.UK (www.gov.uk)</a> d) Further guidance at <a href="https://publishing.service.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges">What parents and carers need to know about early years providers, schools and colleges (publishing.service.gov.uk)</a></p>	U	M	<b>Moderate</b>
<p><b>2. Vulnerable staff<sup>1</sup></b></p>				
<p>2.1 Risk to staff who are clinically extremely vulnerable (must be in receipt of CEV letter from NHS)</p>	<p>a) CEV staff should not attend the workplace if they live or work in an area where shielding advice is active (tier 4) and should continue their work from home b) These staff should have an individual risk assessment completed:</p>	VU	M	<b>Moderate</b>

<sup>1</sup> [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/886696/COVID19\\_Weekly\\_Report\\_20\\_May.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/886696/COVID19_Weekly_Report_20_May.pdf) (Latest available at the time of writing) Shows us that age is the predominant risk factor when it comes to INFECTION with Covid-19. Those with increased statistical risk of a greater SEVERITY from Coronavirus include women (Female 77,540 vs Male 66,186) and those from a Black/African/Caribbean/Black British background. Increased risk can be determined by comparing figures from the link in footnote 1 with % of UK population from BAME backgrounds found at <https://www.ethnicity-facts-figures.service.gov.uk/uk-population-by-ethnicity/national-and-regional-populations/population-of-england-and-wales/latest>. See 2.5 for mitigation.

	<p>c) <a href="https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people">https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people</a>;</p> <p>d) <a href="https://www.asthma.org.uk/advice/triggers/coronavirus-covid-19/what-should-people-with-asthma-do-now/">https://www.asthma.org.uk/advice/triggers/coronavirus-covid-19/what-should-people-with-asthma-do-now/</a></p>				
2.2	<p>Risk to staff who are clinically vulnerable            GOV guidance <i>"Clinically vulnerable staff can continue to attend early years settings. While in settings they should follow the sector –specific measures in this guidance to minimise risk of transmission"</i></p>	<p>a) These staff should have an individual risk assessment completed, while in the setting they should follow the sector specific measures:  <a href="#">Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak - GOV.UK (www.gov.uk)</a></p> <p>b) This includes good hand and respiratory hygiene, minimising contact with others and maintaining social distancing</p>	P	M	<b>Moderate</b>
2.3	<p>Risk to staff who are pregnant</p>	<p>a) These staff should have an individual risk assessment completed as to options to work. Wherever possible these staff should be at 2m distance from children even if they are approved to work on the premises;</p>	P	M	<b>Moderate</b>
2.4	<p>Staff who may otherwise be at increased risk from coronavirus (COVID-19)</p>	<p>a) Working arrangements for all to be discussed with HoN            b) Those who have a combination of risk factors to self identify so that they can be offered an individual risk assessment if required.            a) Encourage full use of PPE for staff who are cleared to work on site and offer face shields where these staff request them</p>	P	VL	<b>Acceptable</b>
2.5	<p>Staff showing symptoms of the virus whilst at work</p>	<p>b) These staff <b>must</b> make themselves known to SLT at the earliest opportunity and then should go home;            c) These staff should arrange for a test to be completed            d) <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/">https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/</a>            e) SLT at school to stay in touch with staff member and ensure they have completed a test            f) If positive case confirmed - SLT to contact PHE and follow their guidance to contain any outbreak            g) SLT to report to Ofsted if a positive case is confirmed            h) Further guidance <a href="#">Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak - GOV.UK (www.gov.uk)</a></p>	P	H	<b>Substantial</b>

<p>2.6 Adverse effects on staff members who are anxious or struggling with wider opening</p>	<p>a) Croydon have produced a care package which can be shared with these employees:  <a href="https://my.uso.im/mydrive/9865eac68b9943a28574c6c4418ae976/Staff-wellbeing-leaflet">https://my.uso.im/mydrive/9865eac68b9943a28574c6c4418ae976/Staff-wellbeing-leaflet</a>  <a href="https://my.uso.im/mydrive/322633d043ef43799681547e9af84990/Going-back-to-school--teachers-leaflet">https://my.uso.im/mydrive/322633d043ef43799681547e9af84990/Going-back-to-school--teachers-leaflet</a></p> <p>b) THNS has access through Pegasus to dedicated telephone support with counselling for these employees. This can be arranged through SLT.</p> <p>c) At the discretion of the HoN usual workload expectation has been adjusted ie recording observations, lesson observations</p> <p>d) To support staff wellbeing and reduce number of adults on site, staff to be allowed to take timetabled EYE release time at home providing enough staff are available to maintain staff:child ration in designated "bubble"</p>	<p>P</p>	<p>VL</p>	<p><b>Acceptable</b></p>
<p><b>3. Risk of increased transmission of virus due to journeys to and from school</b></p>				
<p>3.1 Risk to staff and pupils on public transport</p>	<p>a) Staff and pupils to travel on foot, bicycle, motorcycle or own car wherever possible;</p> <p>b) News items on the website will encourage families to travel on foot etc. and take precautions if using public transport;</p> <p>c) Likelihood of harm depends on prevailing infection rates in London.</p> <p>d) If an issue emerges with [a] staff should speak to SLT about varying times to come into work outside of rush hour.</p>	<p>P</p>	<p>M</p>	<p><b>Moderate</b></p>
<p><b>4. Risk of transmission through staff and pupils and others entering school building from outside and leaving at the end of the day</b></p>				
<p>4.1 Risk of transmission as parents and children converge</p>	<p>a) Increased number of entrances to be used to minimise contact between "bubbles"</p> <ul style="list-style-type: none"> <li>- *Blue bubble using entrance on Nursery Road</li> <li>- *Green bubble using main entrance and entering through main corridor – children to go to Ladybird room</li> <li>- *Red bubble using main entrance and entering through walkway to the left of the main building – children to go to Sunshine room</li> </ul> <p>b) Social distancing reminders in prominent places, HoN / OM to monitor at drop off / collection times – disperse parents/carers if necessary</p>	<p>U</p>	<p>M</p>	<p><b>Acceptable</b></p>

	c) Staff to wear PPE when welcoming children in to the setting at the beginning of each session and as the children leave at the end of each session.			
4.2 Risk of transmission as parents and children meet other groups at drop off / collection times	<p>a) Families to designate a single adult for the drop off with no elder/younger siblings on the school run if possible;</p> <p>b) THNS 'staggered start' continues. No parents/carers/siblings to enter site premises unless it is an emergency ie an accident, when only one member of the family will be allowed to enter</p> <p>c) SLT / office / staff outside reminding parents to leave and go home and to insist on no chatting outside school; d</p> <p>d) SLT to write to each parent with designated drop off / collection time with clear message that parents will be asked to wait away from the nursery if they arrive too early / late for drop off / pick up</p> <p>e) All staff to be given details of staggered staff and must reinforce this with parents / carers</p> <p>f) Parents will not be allowed to leave buggies/scooters etc in designated undercover area outside the nursery</p>	U	M	<b>Moderate</b>
4.3 Risk of person to person (including children) transmission of virus on hands	<p>a) All pupils and staff to sanitise/wash hands on arrival</p> <p>b) Supervised washing of hands. Use of hand soap</p> <ul style="list-style-type: none"> <li>• When they arrive at THNS</li> <li>• When they return from breaks</li> <li>• Before and after eating</li> <li>• After using the bathroom</li> </ul>	P	M	<b>Moderate</b>
4.4 Risk of person to person (including children) transmission of virus through air	<p>a) The "catch it, bin it, kill it" approach continues to be very important – dispose of tissues immediately in disposable rubbish bags and immediately clean hands with soap and water or use hand sanitiser – support young children to do this</p> <p>b) Setting has good levels of tissues available and rubbish bins for disposal</p> <p>c) Adults to social distance from each other at all times, maintaining a 2m distance</p>	P	H	<b>Substantial</b>
4.5 Risk of transmission for bags or pencil cases etc. brought from home	<p>a) No resources / toys to be brought from home.</p> <p>b) Spare clothes to be in a bag – provided on first day of attendance and removed on last day of attendance if not</p>	U	M	<b>Moderate</b>

		used. Soiled clothes to be double wrapped and taken home same day.			
4.6	Risk of transmission from contractors or visitors to pupils or teaching staff	a) No visitors to enter school grounds other than essential contractors to deal with urgent works. b) Non urgent works may take place where isolation is possible c) Regular statutory contracts will continue – contractor to wear full PPE, sanitise hands on arrival, temperature taken and supervised by a member of SLT / admin at all times	VU	M	<b>Acceptable</b>
4.7	Risk of transmission from visitors/parents to school office staff	a) No entry to school premises (although items may be passed through doors from outside) unless for an admissions appointment following social distancing guidelines b) School front doors/shutters/screens to remain closed. c) Parents contact through phone or email.	VU	M	<b>Acceptable</b>
4.8	Child entering / attending the nursery appears to be unwell	a) If a child appears to be unwell as the parent/carer drops them at school they will be immediately asked to take the child home b) Letter to parent states that any child that is unwell should not attend the nursery – this includes any typical non-COVID related symptoms c) If a child appears unwell within the nursery session parent/carer should be phoned immediately to collect – child taken to HoN office / main office where they will be looked after until collected: <ul style="list-style-type: none"> <li>• Full PPE must be worn when supervising the child</li> <li>• Area around child to be fully cleaned once they have left the premises</li> </ul>	L	H	<b>Substantial</b>
<b>5. Risk of transmission through activities on site</b>					
5.1	Risk of transmission from/to staff through proximity in school	a) All breaks for staff taken in separate “bubbles” in designated spaces; <ul style="list-style-type: none"> <li>• Staffroom in use for “green bubble” staff (5 staff), personal lockers moved to staff room. Green bubble staff to use accessible toilet. Signage in place to this effect.</li> <li>• Library in use for “blue bubble” staff (4 staff) Blue bubble staff to use designated staff toilets. Signage in place to this effect</li> <li>• Sunshine room and kitchen area in use for “red</li> </ul>	P	M	<b>Acceptable</b>

	<p>bubble" staff (4 staff), personal lockers moved to staff room. Red bubble staff to use toilet in Sunshine room.</p> <p>b) Everyone in the building to socially distance at all times; areas where this is not possible should be closed off or used by limited staff (e.g. small shared offices/ narrow corridors etc.). Masks to be worn at all times in communal areas – signage in place to this effect.</p> <p>c) If PPA room is in use (<b>Max 2 adults at a time</b>) at opposite ends of the room Blue / Green bubble only – if room is already occupied by two members of staff anyone wishing to enter will have to wait.</p> <p>d) Red bubble (<b>Max 1 at a time</b>) to use computers in main office, 2 metre distancing at all times.</p> <p>e) Staff <b>must not</b> gather in small groups – particularly in the main office area</p>			
5.2 Risk of pupils to pupil transmission through undertaking fire evacuation	<p>a) Children to be taught safe distancing and any new evacuation procedures on first day; 3 fire assembly points in place *Red bubble to assemble at far end of car park *Blue bubble to assemble around the sand pit in the outdoor learning space *Green bubble to assemble by the mud kitchen area</p>	U	M	<b>Moderate</b>
5.3 Risk of transmission through use of shared spaces/equipment	<p>a) Cleaners to clean all areas used daily including all handles; b) Toilet areas cleaned with increased frequency during the day; c) Fixed play equipment is sprayed down with disinfectant between sessions d) Equipment cleaned in hot soapy water / Milton after activities. Intricate equipment with multiple pieces (e.g. jigsaws) not in use e) Cleaning of shared areas such as corridors to take place at lunchtime by staff member wearing PPE</p>	U	M	<b>Moderate</b>
5.4 Risk of transmission through classroom furniture	<p>a) All soft furnishings have been removed from the nursery b) Chairs / tables regularly wiped throughout the day</p>	U	M	<b>Moderate</b>
5.5 Risk of transmission on pupil clothing	<p>a) Letter to parents re personal hygiene and importance at this time of daily washing/changing of clothes;</p>	U	M	<b>Moderate</b>

	a) No toys/books etc allowed from home (continuation of standard THNS policy)				
5.6	Risk transmission between admin staff whilst undertaking duties	a) N/A as only one member of admin staff	U	M	<b>Moderate</b>
5.7	Risk of staff to staff transmission in break out rooms	a) See 5.1	VU	M	<b>Acceptable</b>
5.8	Risk of transmission from contractors	a) No visitors to enter school grounds other than essential contractors to deal with urgent works. b) Non urgent works may take place where isolation is possible c) Regular statutory contracts will continue – contractor to wear PPE, sanitise hands on arrival, temperature taken and supervised by a member of SLT / admin at all times	U	M	<b>Moderate</b>
5.9	Risk of transmission between staff	a) Staff to maintain social distance of 2 metres between adults wherever possible. Where it is not possible avoid close face to face contact and minimise time spent (max 15 mins) within 1 metre of others. PPE must be worn at all times when engaging in conversation with another member of staff.	P	H	<b>Substantial</b>
5.10	Risk of transmission from adults sharing everyday equipment such as iPads, guillotine, laminator, stock cupboards	a) Each member of staff is responsible for sanitising their own iPad at the end of each day <ul style="list-style-type: none"> <li>• Red bubble iPads to be stored in HoN office (locked overnight)</li> <li>• Blue bubble iPads to be stored in PPA room as normal</li> <li>• Green bubble iPads to be stored in Ladybird room</li> </ul> b) Red bubble to use guillotine / laminator in main office Green / blue bubble to use guillotine / laminator in PPA room c) Shared use of stock cupboards cannot be avoided however to avoid risk of transmission the following must be in place: <ul style="list-style-type: none"> <li>• 1 member of staff at a time</li> <li>• As much as possible collect all resources needed in one "visit" to the stock room to avoid number of journeys</li> <li>• Wear PPE when entering and leaving the stock room</li> </ul>	U	VL	<b>Moderate</b>

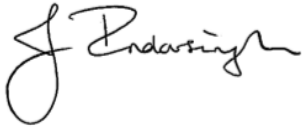


6. Classrooms					
6.1	Risk of social distancing not being observed in classrooms	a) Pupils need to be encouraged to remain 1m apart (Gov guidance recognises that this is difficult for 3-4 y olds – parents aware in newsletter) b) Early Years Educators should consider the opportunities for outdoor learning wherever possible;	L	M	<b>Nursery Substantial</b> (child to child particularly)
6.2	Risk of transmission associated with poor hand hygiene in class	a) Each room being used has direct access to toilets. b) Regular handwashing (in classroom sinks) to be observed throughout the day see point <b>4.3</b>	P	M	<b>Moderate</b>
6.3	Risk of transmission through repeated or shared use of tissues	a) Tissues and bin available – bins open so that no lid needs to be touched but emptied daily; b) Any sneezing brought to the attention of HoN / OM who will follow up with a phone call home to the parent for collection	VU	M	<b>Acceptable</b>
6.4	No shared use of cups, fabric resources, musical instruments that are blown, etc.	a) In nursery all soft furnishings and toys have been removed from class. Disposable cups to be used initially / plastic cups are washed in dishwasher at 60 degrees. b) For individual and very frequently used equipment, such as pencils and pens, staff and pupils will have their own items that are not shared. c) Classroom based resources, such as books and games, can be used and shared within the class bubble; these should be cleaned regularly, along with all frequently touched surfaces. d) Resources with multiple small parts (e.g. Duplo and polygon in EYFS ) will be sanitised in Milton at the end of each session.	VU	M	<b>Acceptable</b>
6.5	Risk of transmission from soft toys	a) All soft toys have been removed. Staff to be told this on training days where presentation will be based on this risk assessment.	VU	M	<b>Acceptable</b>
6.6	Risk of transmission through malleable materials (messy play)	<i>a) Materials to be handled by a small, consistent group of children of no more than 15 at a time, and that no-one else outside this group can come into contact with it (Gov guidance pg 25)</i> <i>b) Messy play materials such as sand/water/mud can be used and cleaned/replaced (Gov guidance)</i>	P	M	<b>Moderate</b>

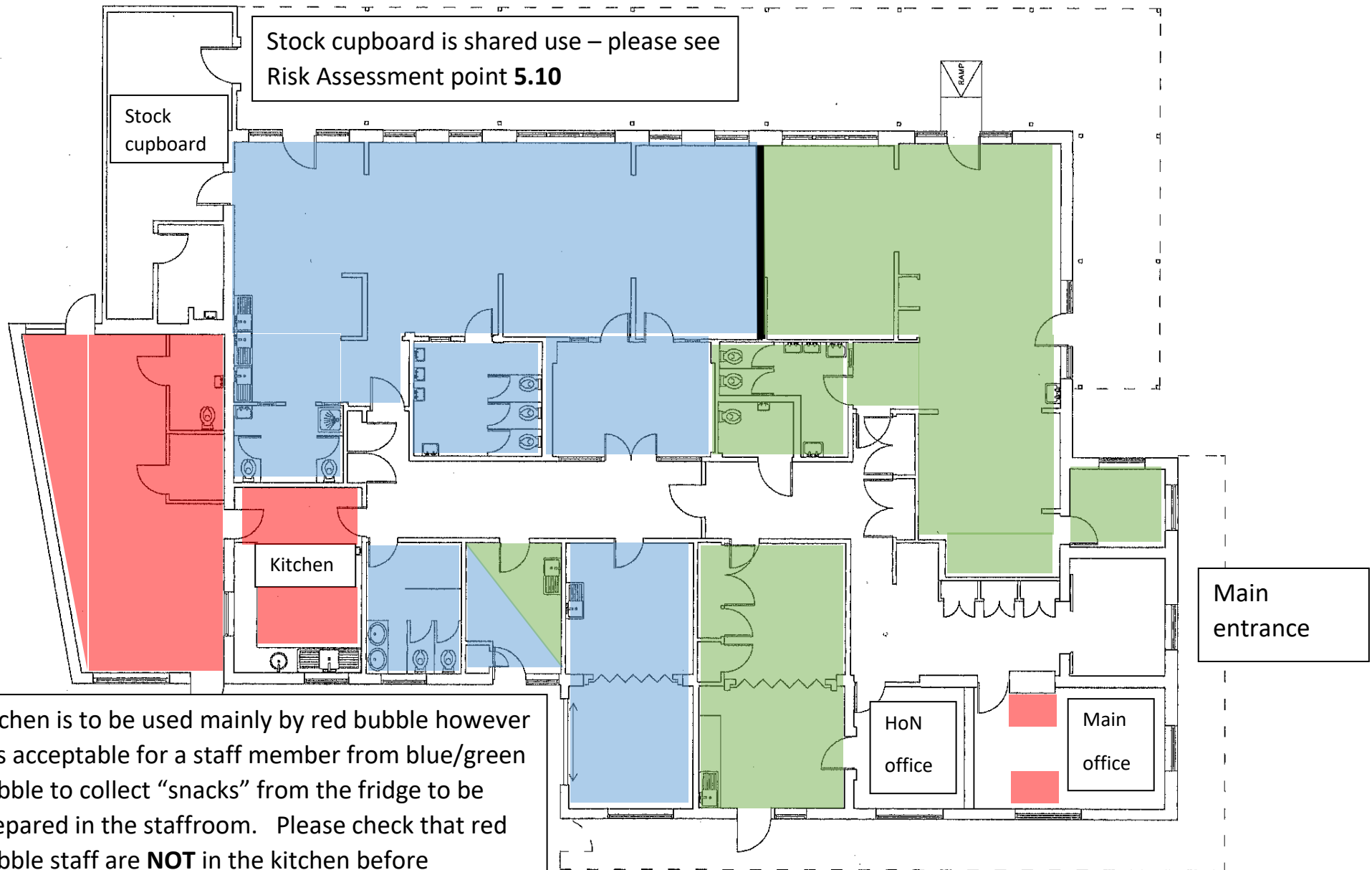
6.7	Inadequate ventilation in learning spaces leads to increased risk of transmission	a) Premises staff open all windows in the morning; b) In colder weather windows should be open just enough to provide constant background ventilation and periodically opened more fully when it is safe to do so to purge the air in the space <i>(Gov guidance)</i>	P	M	<b>Moderate</b>
6.8	Risk of transmission through touching door handles	a) Leave doors open to and/or avoid touching of handles except those that are required to be shut for security purposes	P	M	<b>Moderate</b>
6.9	Risk of transmission from reading books	a) School reading books to go home in EYFS can proceed as normal. Once they are returned they will be 'quarantined' for 48 hours before being used again.	VU	M	<b>Acceptable</b>
<b>7. Outside learning</b>					
7.1	Access to outdoor space is limited to those children in each "bubble"	a) Each "bubble" has own outdoor learning space			<b>N/A</b>
7.2	Outside learning to take place as often as possible	a) All 'bubbles' to have planned for outdoor learning			<b>N/A</b>
7.3	Use of fixed outdoor play equipment	a) Outdoor play equipment to be sprayed between sessions			<b>N/A</b>
7.4	No sharing of small outdoor equipment – only plastic and wipe/washable equipment to be used and this needs to be cleaned after each use	a) Larger equipment such as bikes / trikes can be used and wash with soapy water / disinfected after use a) Large water tray filled with soapy water – accessed by 2 chn at a time			<b>N/A</b>
7.5	Adverse weather conditions	a) Timetable use of outdoor learning space that is under the canopy – this is large enough to be split in to two if necessary and can be accessed from more than one entrance			<b>N/A</b>
7.6	Any outside tables need to be cleaned after any use	b) Use disinfectant spray			<b>N/A</b>
7.7	All to wash/sanitise hands when entering building after outside learning	a) Wash hands when entering school – supervised			<b>N/A</b>
<b>8. Movement around the school/ break times.</b>					
8.1	Risk of transmission between 'bubbles';	a) Bubbles are taught in designated areas of the nursery in separate rooms b) Staggered entry and exit times at beginning and end of day	P	M	<b>Moderate</b>
8.2	Risk of transmission between bubbles at playtimes	a) Not applicable	P	M	<b>Moderate</b>
8.3	Risk of transmission through shared use of toilets or meeting other children in toilets.	a) Each bubble has their own designated toilet area.	U	M	<b>Acceptable</b>

<b>9. Lunchtime and snack time</b>					
9.1	Risk of transmission at lunchtimes	a) Children to eat in their "bubbles" and supervised by staff from their "bubbles".	U	M	<b>Acceptable</b>
9.2	Risk of transmission from packed lunch boxes	a) All waste is disposed of after the children have finished eating b) Parents encouraged to provide a lunch in a disposable bag / containers	VU	M	<b>Acceptable</b>
9.3	Risk of transmission from shared water bottle or school drinking fountains	a) Children will be given regular "drink" breaks. b) Children will be supervised to use a disposable cup c) No access to the classroom water machine	U	M	<b>Moderate</b>
9.4	Risk of transmission during snack time.	a) Snacks will be prepared by staff and offered individually to each child. Children will sit 1 metre apart whilst eating Uneaten food to be disposed of immediately. Area where children have eaten to be sanitised after use.	U	M	<b>Moderate</b>
<b>10. Use of PPE</b>					
10.1	Use of PPE to avoid transmission Gov guidance <i>"The government is not recommending universal use of face coverings in early years settings because the system of controls provides additional mitigating measures"</i> <a href="#">Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak - GOV.UK (www.gov.uk) pg 11</a>	a) Staff to wear PPE in all communal areas b) Staff to wear full PPE for all first aid / toileting accidents c) Staff to wear visors when working in close proximity with children	P	M	<b>Moderate</b>
10.2	Insufficient PPE for staff available (general classroom duties)	d) Both staff and children to be allowed to wear PPE (masks and gloves) if they wish to. Trust will endeavour to procure PPE but cannot reliably do so nor is it required to do so in government guidance; e) Staff and children to discard PPE worn on journey to school on entry and replace with new; f) <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a> g) Additional PPE/visors are kept in office for staff to use should their personal visor need replacing	P	M	<b>Moderate</b>
10.3	Risk of transmission through contaminated used PPE	a) PPE disposed of carefully in yellow 'hazmat' bins and taken outside nightly	U	H	<b>Moderate</b>

10.4	Staff delivering first aid unaware of safe use of and disposal of PPE	a) Training of staff in use of PPE before children return to school (completed prior to re-opening June 2010)	U	H	<b>Moderate</b>
<b>11. First Aid/ill child / toileting accidents</b>					
11.1	First aiders risk transmission when dealing in the classroom with children who are unwell	a) Only first aiders qualified to 'first aid at work' or paediatric first aid' level to deliver first aid. No class teachers or TAs with lower levels of certification/no certification to do this unless in an absolute emergency (i.e. staunching blood flow etc.) Identified first aiders present at all times.	U	H	<b>Moderate</b>
11.2	Risk of children who are ill passing the virus to others while they await collection.	a) Identify suitable room on each site – THNS HoN office b) Identify a room that sick pupils can be kept in until parents come to collect them, ideally with: <ul style="list-style-type: none"> <li>• A door you can close;</li> <li>• A window you can open for ventilation;</li> <li>• A separate bathroom they can use (either attached to the room or nearby)</li> </ul> c) Ensure that the first aid room is thoroughly cleaned when a child who is unwell leaves. Staff will need to use PPE to do this; d) No staff to enter the room apart from first aider/cleaner using PPE. e) Siblings of children should go home with them	U	M	<b>Moderate</b>
11.3	Risk of transmission to staff dealing with first aid incidents	a) A face shield should be used if there is any risk of a splash to the face from coughing spitting or vomiting. These will be procured by the THNS b) Disposable gloves must also be worn. These will be provided by THNS c) Shield has to be used for children when displaying symptoms d) Staff need to wash their hands thoroughly after contact with an ill child	P	H	<b>Substantial</b>
11.4	Risk of transmission to staff dealing with minor toileting accidents	a) Child to be encouraged to remove their own items of clothing and place immediately in to a plastic carrier bag to go home-double wrap b) Child to be encouraged to clean themselves if possible – using baby wipes and to dress independently once clean c) Staff will need to wear PPE to supervise this d) Staff and child to wash hands afterwards e) Area to be cleaned immediately.	P	L	<b>Moderate</b>

<p>11.5 Risk of transmission to staff dealing with major toileting accidents</p>	<p>a) Child to be encouraged to remove their own items of clothing and place immediately in to a plastic carrier bag to go home-double wrap                  b) Staff will need to wear full PPE if child is unable to clean themselves                  d) Staff and child to wash hands afterwards                  e) Parent to be phoned to take child home                  f) Area to be cleaned immediately.</p>	<p>P</p>	<p>H</p>	<p><b>Substantial</b></p>
<p>11.6 Risk of contagion to whole setting following a positive test for Covid-19.</p>	<p>a) There is a clear plan in place following any diagnosis of Covid-19 within school – this follows government guidance and is displayed in office;                  b) Following symptoms displayed by staff or pupils in the bubble all are sent home until test for covid-19 has been carried out.</p>	<p>P</p>	<p>M</p>	<p><b>Moderate</b></p>
<p><b>NAME OF THE ASSESSOR: Jenette Indarsingh in conjunction with THNS staff</b></p> <p><b>SIGNATURE OF THE ASSESSOR: -</b> </p> <p style="text-align: right;"><b>Jenette Indarsingh</b></p> <p><b>POSITION OF RESPONSIBLE PERSON: -Head of Nursery</b></p>				
<p><b>Date of planned review:</b> Initial document received by staff 19/01/2021 to be edited and added to by 20/01/2021- updated copy shared 22/01/2021</p>				

Designated areas for use for each “bubble” from Monday January 25<sup>th</sup> 2021



Kitchen is to be used mainly by red bubble however it is acceptable for a staff member from blue/green bubble to collect “snacks” from the fridge to be prepared in the staffroom. Please check that red bubble staff are **NOT** in the kitchen before entering.